



## JEFFERSON COUNTY OFFICE OF EMERGENCY MANAGEMENT

\*\*\*\*\*  
DONNA HAUGOM, DIRECTOR

NYCOL HABERMAN, PROGRAM ASSISTANT

DATE: July 9, 2020

FROM: Donna Haugom

SUBJECT: Request for Proposal

Jefferson County has received Grant Funding to acquire and demolish 23 properties as part a Flood Mitigation and Acquisition Program. We are currently requesting proposals for services related to the demolition of these properties. Please send me an e-mail for a listing of the properties. Thank you.

The proposal should include demolition of all structures on the property, capping the well and abandonment of septic system. Jefferson County will do the asbestos and lead inspections along with the abatement prior to the demolition. Jefferson County will also ensure that the Gas/Electrical will be disconnected prior to the demolition.

All services must be compliant with FEMA, State Regulations, and DNR Standards.

Please attach a fee schedule detailing your fees for the services identified.

Your response is expected no later than the close of business on Tuesday, August 4, 2020. Please send your response to:

Donna Haugom WCEM, Director  
Jefferson County Office of Emergency Management  
411 S Center Avenue  
Jefferson WI 53549

If you should have any questions, please feel free to contact me at 920-674-7450 or via e-mail at [donnah@jeffersoncountywi.gov](mailto:donnah@jeffersoncountywi.gov).

Thank you in advance for your time and I look forward to receiving your proposal.